

Make an Online payment with your credit card or through your bank account

Please go to www.salefishpm.com

Click on "Tenant" on top tool bar of web page.

A hidden menu will appear, Go down to "Pay Online" and click on it.

Look for the large blue button "Pay Online"

Another web window will open (Paylease.com)

Click on "Member Log-in" or "Sign Up" if this is your first time.

- If First Time making a payment - click on "Register" under Renter and Home Owner Registration.
 - On the Renter column, click on "Sign Up Now"
 - Enter the Street Address only in the rectangular box (not city, state, zip) and click "Find My Property"
 - You should be able to find your property, it has already been set up. If it does not show up in the search list, notify Salefish Properties
 - Click on "This is My Property" by the complete rental property address
 - Enter your personal information and set up an account
 - Click on "Complete Registration"
- If you have already set-up an account, choose "Member Login"
 - Enter your email and password, then click "Log In"

Make a Payment Now - Two Options

- For a one-time payment:
 - Select the Payment Type (lease payment, application fee, security deposit, etc.)
 - Enter the dollar and cents amount (i.e. \$35.00)
 - Click "Make One-Time Payment"
 - Select Payment Method (Bank Account or Credit Card)
 - Click "Continue"
 - Enter your banking or credit card information
 - Click "Continue"
- Choose "Get Started" to set-up re-occurring payments with AutoPay:
 - Select the Payment Type (lease payment, application fee, security deposit, etc.)
 - Enter the dollar and cents amount (i.e. \$35.00)
 - Click "Continue"
 - Enter the Recurring Payment Date
 - Select the Payment Frequency
 - Enter the Final Payment Month/Year
 - Click "Continue"
 - Select Payment Method (Bank Account or Credit Card)
 - Click "Continue"
 - Enter your banking or credit card information
 - Click "Continue"

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Notes: The Property Management Company name is "Salefish Properties"

Please note - the fastest way to make a payment is using the Express service - the money is available the next business day - this will reduce your late fees if your rent is past due. The cost is less than \$10 for the transaction fee if paying from your bank account which is much less than a late fee.

You can also pay by credit card - transaction fees vary however so check the Paylease website.

If you have any questions, please call our office (561-738-0922) OR Paylease. Paylease phone is (866) 729-5327.